

**NATIONAL INSTITUTE OF IMMUNOLOGY**  
**ArunaAsaf Ali Marg, New Delhi-110067**

**LIMITED TENDER NOTICE**

**NO.NII/SP-II/EI/2017-18**

**Dated: 17.5.2017**

Director, National Institute of Immunology (NII), Aruna Asaf Ali Road, New Delhi-110067 invites sealed tenders from the reputed manufacturers/authorized distributors/dealers for the supply of “**Various Type of Electrical Items**”.

Tender Documents along with terms and conditions may be obtained from ‘**Store-2 Branch**’ by **paying/depositing cash Rs. 500/-** with written request between 10.00am to 4.00 pm on working days or **copy of tender documents can also be downloaded from websites [www.nii.res.in](http://www.nii.res.in) and [www.eprocure.gov.in](http://www.eprocure.gov.in)** which should be enclosed while submitting the Tender Documents. Please note that the downloaded tender document is subject to verification with original document given in the website. **EMD of Rs. 8,000/- (Rupees Eight thousand only) and Tender document cost of Rs. 500/-** may please be deposited in the form of two separate ‘demand draft’ or ‘pay order’ in favour of “**Director, National Institute of Immunology**”, Payable at New Delhi.

**Bids will be received up to 1430 Hours on 6.6.2017 and shall be opened on the same date at 1500 Hours. The Institute reserves the right to accept or reject any or all the tenders without assigning any reason.**

**SECTION OFFICER (STORE)**

## GENERAL TERMS AND CONDITIONS

### 1. ELIGIBLE TENDERERS

- 1.1 Tenderer has to give an affidavit (in a non-judicial stamp paper worth Rs.50/- duly notarized) that: (Annexure-‘A’)
- My / our Firm has not been blacklisted during last three years by any of the Govt. Department/Govt. Autonomous Body/Institute/ PSU, etc.
  - My / our Firm has not any dispute with any of the Govt. departments/Govt. Autonomous Bodies/Institutions/PSUs, etc.
  - My / our Firm has not submitted any fake certificates/documents and later on if any such ‘certificates/documents’ found to be fake/wrong, any criminal and legal action can be taken against their Firm/Agency besides forfeiture of Earnest Money & blacklisting etc.
  - There are no complaints against my / our Firm such as delayed supply, non-submission of performance guarantee (BG) and refusal of supply and for which no punishments of any type have been given by any of the Govt. departments/Govt. Autonomous Bodies/Institutions/PSUs, etc.
- 1.2 Bidder has to submit the following documents to accept their Tender :
- Proof of Tin No. / Sales Tax No. / VAT No.
  - Proof of PAN Card in respect of Firm or Proprietor as the case may be.
- 1.3 Copies of IT Returns for the last two financial years (i.e. Assessment years 2015-16 & 2016-17).
- 1.4 In case of distributors/dealer of reputed Manufacturer’s, copy of the authorization certificate from Manufacturer’s should be enclosed with the offer. However, the original shall have to be produced in case same is asked for.
- 1.5 The bidder/firm registered with DGS&D/National Small Industries Corporation (NSIC)/Ministry of Home Affairs for these items are exempted from depositing bid security. However, they have to enclose valid registration certificate (s) with their tender in a sealed envelope superscripted” BID SECURITY DEPOSIT”.
- 1.6 Tenderers have to note that over writing/white fluid entries shall be deleted, unless it is duly out /re-written and initialed. All pages of the bid, except for un-amended printed literature, shall be initialed by the person or persons signing the bid. The authorized signatory of the tenderer must sign the tender duly stamped at appropriate places and initial all the remaining pages of the tender.
- 1.7 **Late/delayed offers**, Telegraphic offers and incomplete offers are liable to be rejected or not accepted.
- 1.8 No Bill for part payment will be entertained.
- 1.9 Bidder will supply the electrical items, which have been produced/manufactured recently (within a period of four months from the date of Purchase Order).

- 1.10 The Bidder should quote unconditional rates and indicate the item wise prices along with taxes and discount offer, packing forwarding, transit insurance, freight paid and door delivery basis including handling/un-loading at Purchaser's site separately. The Contract prices shall also include excise duty, Sales tax, any other state or Central taxes and duties applicable at the time of supply of goods and should be indicated separately in the offer itself. Further the rate quoted by the tenderer shall include all eventualities such as rain, accidents, fire, riots etc.
- 1.11 Prices charged for the stores supplied under Annual Contract should under no event be higher than the lowest prices at which the party sells the items of identical description to any other Govt. Organization during the period of contract failing which the "**FALL CLAUSE**" of NII rules will be applicable. **A certificate to this effect may be provided by the Tenderer in Annexure-'B' that "the lowest prices have been offered to NII. In case it is found that the prices charged by the Tenderer are more, the same will be recovered from the subsequent/unpaid bill of the supplier"**.
- 1.12 All prices must be extended and totaled where ever needed.
- 1.13 The Octroi exemption certificate will be issued by the Purchaser, as the Government goods are exempted from payment of Octroi charges
- 1.14 **This** Institute is registered with DSIR, New Delhi, hence exempted from payment of Central Excise and octroi, if any. Necessary certificate will be provided in this regard.
- 1.15 **Transit Insurance** for the goods arranged by the Vendor
- 1.16 Tender, which does not fulfill any of the above requirements and/or gives evasive information/reply against any such requirement, shall be liable to be ignored and rejected.
- 1.16.1 If the tenderer gives a false statement on any of the above information, the bid will be rejected and the EMD deposited shall be forfeited.

## **2. TENDER DOCUMENT FEE :**

Tender document may be obtained from our '**Store-2 Branch**' by paying/depositing cash **Rs. 500/-** with written request between 10.00am to 4.00 pm on working days or copy of tender documents can also be downloaded from websites [www.nii.res.in](http://www.nii.res.in) and [www.eprocure.gov.in](http://www.eprocure.gov.in) which should be enclosed while submitting the Tender Documents. Please note that the downloaded tender document is subject to verification with original document given in the Website. **Tender document cost of Rs. 500/- (if downloaded from website) may please be deposited in the form of separate 'demand draft' or 'pay order' in favour of "Director, National Institute of Immunology", Payable at New Delhi.**

## **3. EARNEST MONEY:**

- The tender must be accompanied with Earnest Money of **Rs. 8,000/- (Rupees Eight thousand only)** in the form of 'Demand Draft'/'Pay order' drawn in favour of the "Director, National Institute of Immunology, Payable at New Delhi. " The tender, if

not accompanied by Earnest Money, will liable to be summarily rejected. No Cheque/Cash shall be accepted as EMD.

- If the successful tenderer had previously held any contract with the Institute and furnished EMD which is still in force, **the same shall not be adjusted against this tender and a fresh EMD will be required to be furnished.** They may request in writing for refund of EMD.
- Successful bidder shall deposit an amount equal to 10% of the tendered/bid value as performance guarantee within 10 days of issue of award letter. EMD and performance guarantee will be returned after supply of all materials at site in good conditions and after expiry of warranty/performance periods.
- Earnest Money will be returned to all the **unsuccessful tenderers** after decision on tenders is finalized. Earnest Money deposited by the successful tenderers shall be refunded only on completion of contract period. No interest shall be payable on the 'Earnest Money Deposit' in any case.

**4. VALIDITY OF OFFER:**

The Offer/Tender shall remain open for acceptance without any modifications on the rates or terms and conditions of tender for a period of **180 days** from the date of the opening of the tender and **in the event of a breach of this condition, without prejudice to any other or remedy of the Institute, the Earnest Money shall be liable to be forfeited.**

**5. AWARD CRITERIA:**

The contract will be awarded to the lowest evaluated responsive tenderer decided by the purchaser.

**6. PACKING AND MARKING:**

The method of packing, if any required shall be as indicated in the relevant ISI specifications and in the absence of ISI specifications, such specifications as are provided by NII.

**7. PERIOD OF DELIVERY:**

- The time and date of delivery stipulated in the **supply/purchase order** shall be deemed to be the essence of the contract. Time allowed for the supply/work shall be strictly followed otherwise the contractor shall be liable to **pay compensation/penalty at the rate of 0.5% of the tendered value of the supply**

**order per week of delay on the part of the contractor subject to a maximum of 10% of the total tendered value of supply order .**

- The execution of the contract work may be delayed for any reasons beyond the control of the supplier; the supplier should obtain well in advance the concurrence of the purchaser in writing for extension of delivery date. However, this solely depends upon the purchaser who has full authority to reject the request for extension of date.

**8. DESPATCH INSTRUCTION:**

The consignment should be dispatched on door delivery and on freight paid basis to The Section Officer (Store), National Institute of Immunology, Aruna Asaf Ali Marg, New Delhi-110067 as per supply order. Un-loading/Handling and transferring consignment in storage shed of the purchaser will be arranged by the supplier and not by the purchaser.

**9. INSPECTION :**

After the material is received at NII, it shall be inspected. The purchaser shall have full power to reject all or any portion that he considered defective or inferior in quality of material. Any portion of the contract work so rejected shall be immediately replaced by the vendor at his expenses. If in the opinion of purchaser, the said materials can be rectified, the vendor shall rectify at his own expenses and resubmit the rectified materials for inspection.

**10. TERMS OF PAYMENT:**

100% payment within 30 days against the original invoice in duplicate, after receipt of items in full and good condition, and after their installation/commissioning.

**11. LIQUIDATED DAMAGES:**

In case the supplier defaults in delivery and the supplier should obtain the approval well in advance in writing from the purchaser, if the purchaser has not accepted the extension of delivery period the purchaser may forfeit the Performance Security. Also, the advance paid, if any, against Bank guarantee will be recovered fully from their Banker.

**12. CANCELLATION :**

In addition to his right to determine the contract upon fault of the vendor, the purchaser reserve the right to cancel the contracts any time in whole or in part without assigning any reasons and the purchaser also reserves the right - 6 - either to pay or not to the vendor for either part of the contract work or whole of the contract work executed, if they are not according to purchaser's satisfaction.

**13. MISC.:**

- a) The Institute does not bind itself to purchase any/all the quantity indicated and to accept the lowest tender. **The Institute also reserves the right for the followings:**
  - (i) To increase or decrease the quantity,

- (ii) To accept or reject any or all tenders without assigning any reasons there for.
  - (iii) To consider/accept the overall lowest tenderer for awarding the rate Contract.
  - (iv) To split the order among more than one tenderer, if considered necessary on the lowest basis.
- b) **The Institute is not bound to award part or whole tender to the lowest tendered prices. Institute's decision in this regard shall be final.**
  - c) **The Tenderer shall have to give an undertaking that the split order for items against which lowest rate quoted by it will be acceptable to him or his Firm.**
  - d) Acceptance of the tender by the Institute will be communicated to the successful tenderer. The Contract for supply of articles/material etc. referred to therein will come into force immediately after issue of the communication of acceptance.
  - e) The successful tenderer, however, will be required to enter into a formal Agreement within fifteen days of the issue of acceptance letter by the Institute.
  - f) The supplies shall be entirely brand new and of the best quality and workmanship to the satisfaction of the Institute.
  - g) The material of only approved make shall be supplied at site.
  - h) No advance payment will be made. Payment will be made only after satisfactory supply of all materials at site.
  - i) All bids shall be the property of NII, and bidders will lay no claim whatsoever on the same.

**14. ARBITRATION JURISDICTION :-**

In case of any dispute between NII and any bidder regarding interpretation of or exercise of any terms of these presents, the opinion of NII shall prevail. However, if any bidder is aggrieved by such decision, the dispute may be referred to any arbitrator jointly, appointed by NII and such applicant and the proceedings will be conducted in accordance with the Provisions of Indian Arbitration and conciliation Act 1996. The award given in that proceeding shall be final and abiding on both parties.

**15. VENUE OF ARBITRATION :-** New Delhi

**16. FORCE MAJEURE shall mean and be limited to the following –**

- i. Any war or possibilities
- ii. Any riot or civil commotion, natural physical disaster, impossibility of the use of any Railway part, Airport, Shipping services or any other means of transport, Power failure etc.
- iii. Any strike or lockout (only those exceeding 10 days in duration) affecting the performance of NII/Bidder obligations.

**SECTION OFFICER (STORE)**

**CHECKLIST****Name of Tenderer and address :**

Sl No.	Items of tender to be checked	Yes/ No/ NA	Page No. of Tender document submitted by tenderer.	Remarks, if any
1.	(a) Have you enclosed EMD of required amount?			
	(b) Have you enclosed the tender documents fee?			
2.	(a) Have you enclosed duly filled & signed Tender Form ?			
	(b) Name of the firm and address with Landline phone/fax no.			
3.	Name of the contact person with mobile no and email ID .			
4.	Are you a SSI unit ? If yes, have you enclosed certificate of registration issued by Directorate of Industries/NSIC ?			
5.	Have you kept validity of 180 days from the Tender Opening date?			
6.	Have you furnished? <ul style="list-style-type: none"> <li>▪ Proof of Tin No. / Sales Tax (ST) No. / VAT No. ,</li> <li>▪ Proof of PAN Card in respect of Firm or Proprietor as the case may be.</li> </ul>			
8.	Have you intimated the name and full address of your Banker (s) along with your Bank Account Number and also 9 Digit Code Number and IFSC Code of the Bank Branch?			
9.	Have you submitted prices of goods in the Price Schedule?			
10.	Discount offered on the latest price list.			

SI No.	Items of tender to be checked	Yes/ No/ NA	Page No. of Tender document submitted by tenderer.	Remarks, if any
11.	Have you enclosed other all declarations, documents required to be submitted as per Tender?			

**Kindly read and note the following :**

1. All pages of the Tender should be page numbered and indexed.
2. All prices must be extended and totaled wherever needed .
3. The Tenderer may go through the checklist and ensure that all the documents/confirmations listed above are enclosed in the tender and no column is left blank. If any column is not applicable (NA), it may be filled up as NA.
2. It is the responsibility of tenderer to go through the tender document to ensure furnishing all required documents in addition to above, if any.

\_\_\_\_\_  
 (Signature with date)

\_\_\_\_\_  
 (Full name, designation & address of the person duly authorised sign on behalf of the Tenderer)  
 For and on behalf of

\_\_\_\_\_  
 (Name, address and stamp of the tendering firm)



## **Undertakings**

**(to be given on the Letterhead of the FIRM)**

**An undertaking is given herewith that:**

- (i) I/my Firm will accept the split order for items against which lowest rates quoted by me/ my Firm.**
  
- (ii) The brand new and agreed quality of materials will be supplied against the supply order of the Institute.**
  
- (iii) If I/my Firm will not abide by the above undertakings (i & ii) , the required action ( viz. **Forfeiture of Earnest Money or performance security** ) taken by the Institute will be acceptable to me/ my Firm .**

**Bidder's Signature and Seal**  
**(Full name, designation of the person in the**  
**Firm/Agency)**

**AFFIDAVIT**

**(in a non-judicial stamp paper worth Rs.50/- duly notarized )**

**I/We (M/s\_\_\_\_\_ ) having head office at \_\_\_\_\_ hereby declare the Following that :**

- a. My / our Firm M/s ..... has not been blacklisted during last three years by any of the Govt. Department/Govt. Autonomous Body/Institute/ PSU, etc.**
- b. My / our Firm M/s ..... has not any dispute with any of the Govt. departments/Govt. Autonomous Bodies/Institutions/PSUs, etc.**
- c. My / our Firm M/s .....has not submitted any fake certificates/documents and later on if any such ‘certificates/documents’ found to be fake/wrong, any criminal and legal action can be taken against their Firm/Agency besides forfeiture of Earnest Money & blacklisting etc.**
- d. There are no complaints against my / our Firm such as delayed supply, non-submission of performance guarantee (BG) and refusal of supply and for which no punishments of any type have been given by any of the Govt. departments/Govt. Autonomous Bodies/Institutions/PSUs, etc.**

**Signed on behalf of M/s**

**Place:**

**Date:**

**ANNEXURE-“B”**

**FALL CLAUSE NOTICE CERTIFICATE**

This is to certify that we have offered the maximum possible discount to you in our Quotation No. \_\_\_\_\_ dated \_\_\_\_\_.

The prices charged for the stores supplied under Rate Contract should under no event be higher than lowest prices at which the party sells the items of identical description to any other Govt. Organization/PSU's/Autonomous bodies/Pvt. Organizations during the period of contract failing which the “FALL CLAUSE” will be applicable.

In case, if the price charged by our firm is more, NII will have the right to recover the excess charged amount from the subsequent/unpaid bill of the supplier.

**Seal and Signature of the tenderer**

**PRICE BID FOR 'VARIOUS ELECTRICAL ITEMS'**

S No	ITEMS	Make	Quantity		Price Quoted (In Rs.)		TOTAL (In Rs.)
					Per UNIT	CST/ VAT	
1	Door Bell, Din Dong, 220volt	Anchor	10	Nos			
2	6 Amp switch Anchor White	Anchor	150	Nos			
3	2-in-1,6 Amp socket Anchor White - 14119	Anchor	150	Nos			
4	20 Amp switch old 38477 (Capton)	Anchor	50	Nos			
5	20 Amp socket old 38524 (Capton) or capton39994	Anchor	50	Nos			
6	Deluxe bell push 6 Amp, 240V, white-14113	Anchor	20	Nos			
7	20 Amp switch New, Penta PC (14401)	Anchor	5	Nos			
8	20 Amp socket New, Penta PC (14307)	Anchor	50	Nos			
9	6 Amp switch Anchor 2way, white (or as per sample)	Anchor	20	Nos			
10	3 pin plug top, 6Amp., 240V, Code 38626, white	Anchor	60	Nos			
11	3 pin plug top, 16Amp., 240V, white	Anchor	50	Nos			
12	10x20 amp. Combined s/w Socket without indicator with box, white 14616	Anchor	100	Nos			
13	10x20 Combined s/w Socket with indicator.	Anchor	10	Nos			
14	Mini 450 watt dimmer, switch type, 220v	Anchor	10	Nos			
15	Mini Fan Regulator step type 100 watt (switch type), EME-14501, 240V	Anchor	60	Nos			
16	70 W Bulb son, 70W E E-27, 200-250V	Philips	20	Nos			
17	36/40 Watt Copper Choke, 220v	Philips	100	Nos			
18	70 Watt Choke copper, SON 70W, 220v	Philips	20	Nos			
19	9 W Tube PL-S 2P, 9W/865	Philips	150	Nos			
20	11 W Tube PL-S 2P, 11W/865	Philips	50	Nos			
21	18 W Tube PL-C, 18W/865	Philips	250	Nos			
22	18W Tube-TLD (2feet), 6500K, 220V	Philips	100	Nos			
23	36 W Tube -TLD, 6500K, 220V, (4 feet)	Philips	400	Nos			
24	S-10, 20-65w, 230-250V starter	Philips	400	Nos			
25	18/20watt LED fitting (4feet, rectangular), 220v	Philips	100	Nos			

## ELECTRICAL ITEMS, SP-II

26	9/10watt LED fitting (app. 2feet, rectangular), 220v	Philips	50	Nos			
27	MS heavy duty 20 Amp AC Box 1Phase, 1module, 2pin+E with top & socket	Havel's	10	Nos			
28	Metal clad Plug 20 Amp., 2P+E	Havel's	20	Nos			
29	Metal clade socket with cap & chain, 20 Amp. 2P+E	Havel's	20	Nos			
30	10 Amp. MCB, Single Pole B curve	Havel's	25	Nos			
31	20 Amp. MCB, Single Pole B curve	Havel's	30	Nos			
32	25 Amp. MCB, Single Pole B curve	Havel's	50	Nos			
33	32 Amp. MCB, TPN B curve	Havel's	5	Nos			
34	32 Amp. MCB, TP B curve	Havel's	5	Nos			
35	Contactor MNX-9, 3pole contactor, Coil voltage-220V	L&T	5	Nos			
36	Contactor MNX-18, 3pole contactor, Coil voltage-220V	L&T	5	Nos			
37	Contactor MNX-25, 3pole contactor, Coil voltage-220V	L&T	5	Nos			
38	2NO+2NC, Front Add-on Aux. Contact Block, For MNX9-80contactor	L&T	5	Nos			
39	1NO+1NC, Front Add-on Aux. Contact Block, For MNX9-80contactor	L&T	5	Nos			
40	Analog Time switch 1Mod/3mod	L&T	5	Nos			
41	*Digital 3 phase energy meter- 60amp.	Bentex/ Havel's	0	Nos			
42	HBC FUSE LINK, 660VAC, TIS63, 63Amp.	Bussma nn/L&T/ GE	10	Nos			
43	SM63H, 63Amp., 660V base	Bussma nn/L&T/ GE	1	Nos			
44	DIN fuse link type HN or VSB-63, 63amp., 500V, Size-00	Bussma nn/L&T/ GE	1	Nos			
45	DIN fuse link type HN or VSB-100, 100amp., 500V, Size-00	Bussma nn/L&T/ GE	10	Nos			
46	160 Amp. HRC fuse base ISG (SK50148 or as per sample) or HB160, suitable for HN-Size-00	Bussma nn/L&T/ GE	15	Nos			
47	PVC Gitti (35mm, 10 small packet in 1big packet)	FLY RAIL	20	Nos			
48	Capacitor 2.5 µfd, 440V	Havel's, GC, Siemens, EPCOS	50	Nos			
49	7 W Tube PL-S, 7W/865	Osram	100	Nos			
50	PVC insulation tape	Steel Grip	300	Nos			
51	Exhaust fan 300 mm trains air	Crompt on	5	Nos			

## ELECTRICAL ITEMS, SP-II

52	Cable TIE, NYLON (100pc in one pkt)						
	3.6mmx150mm	KSS	16	Nos			
	3.6mmx203mm/200mm	KSS	16	Nos			
	4.8mmx300mm (app.)	KSS	16	Nos			
	4.8mmx432mm (app.)	KSS	16	Nos			
53	Old Dhoti, WHITE (app. 4 meter long,)		50	Nos			
54	Old Dhoti, normal (app. 4 meter long,)		100	Nos			
55	CRC		8	Nos			
56	Heavy duty MCB short pati		50	Nos			
57	Heavy duty MCB strip channel		50	Nos			
58	Steel screw, X-shaped flat head (as per sample)						
	1"		200	Nos			
	1.5"		200	Nos			
	2"		200	Nos			
	3"		200	Nos			
59	Tel. Clip. (small standard/factory pack)						
	4mm		25	Nos			
	7mm		25	Nos			
	10mm		25	Nos			
60	T cover (mica)		200	Nos			
61	Brass Screw (as per sample)						
	1/2"		200	Nos			
	1"		200	Nos			
	1.5"		200	Nos			
62	Mica Sheet, heavy duty						
	5x5		50	Nos			
	6x6		60	Nos			
	8x5		70	Nos			
	10x5		50	Nos			
	8x10		50	Nos			
	9x11		50	Nos			
	10x13		50	Nos			
	12x14		50	Nos			
	12x16		50	Nos			
63	Tube holder (heavy duty as per sample)		100	Nos			
64	PL holder (heavy duty as per sample)		100	Nos			
65	Copper thimble Pin type (100pcs in one pkt) heavy duty	Dowell's, 3M,					
	2.5 mm		200	Nos			

ELECTRICAL ITEMS, SP-II

	4mm		150	Nos			
	6mm		50	Nos			
	10mm		50	Nos			
	16mm		50	Nos			
66	Copper thimble flat type (100pcs in one pkt) heavy duty	Dowell's, 3M,					
	2.5mm		100	Nos			
	4mm		100	Nos			
	6mm		100	Nos			
	10mm		50	Nos			
	16mm		50	Nos			
<b><u>Grand Total of 'Col.-6'</u></b>							
<ul style="list-style-type: none"> <li>• <b><u>In Figure:</u></b></li> <li>• <b><u>In Words:</u></b></li> </ul>							
If discount offered on the above quoted price, if any, please mention in percent, etc.							

Note:- **Bidder will supply the electrical items, which have been produced/manufactured recently (within a period of four months from the date of Purchase Order).**

\*Items 41 may be procured in future, please quote.

**Bidder's Signature and Seal  
(Full name, designation of the person in the Firm/Agency)**